

## Poster Competition Guidelines 2026

1. Individual student entries will be accepted from students in Foundation to Grade 6
  - a. Entries completed by more than one student will not be assessed and the students will receive a Participation Certificate.
2. Entries will be accepted in the following categories:
  - a. **Open Competition:** This section is for ALL entries in the competition. All students participating in the competition will receive a certificate (Partecipazione, Merito, Lode, Pregio, Eccellenza) and the posters judged the best in each year level will be awarded first, second, and third prizes.
    - i. Prize winners usually receive a book prize and trophy, however, prizes may be revised this year.
  - b. **Teacher's Choice:** Each school is invited to nominate **one** student who has demonstrated a strong work ethic and positive attitude towards the completion of their poster and to Languages lessons more generally. This student's poster may or may not be entered in the Open Competition. All students entered in the Teacher's Choice section will receive a certificate, and trophy to be awarded at the Presentation Ceremony.
    - i. The number of Teacher's Choice entries for Community Language Schools will be negotiated with each provider.
3. **Entries close Friday 25th September 2026 (AFL Grand Final Public Holiday, first Friday of Term 3 School Holidays)**
4. An entry fee of \$5 per entry must be paid via EFT when posters are submitted.
  - a. Cancellation of student participation does not entitle participants to a refund.
  - b. The entry fee is not transferable between students.
  - c. When payment is made via EFT, details of the transaction must be included on the Remittance/Entry form.
  - d. When payment is made via cheque, the cheque should be made payable to "Dante Alighieri Society" and crossed not negotiable. The cheque should be enclosed with the posters and sent to the Society's office.
  - e. No cash payments are accepted for this competition.
  - f. All payments must be accompanied by a completed remittance form (part of the Entry Form). The Remittance and Entry form must be **emailed** to the Competition Coordinator
5. All entrants must be listed by the teacher on the forms provided in the following manner:

- a. In order of Year level (Foundation first, Grade 6 last)
- b. Students in each Year level must be listed in alphabetical order by surname
- c. First Name, Surname format (i.e. Jack Nguyen NOT Nguyen, Jack)
- d. Do not use ~~CAPSLOCK~~
- e. Please check the spelling of names and surnames before submitting the list.
- f. If you need to change an entry list after submitting it, you must re-send the amended list in its entirety.
- g. All entry forms must be **typed and emailed as an editable document** (i.e. not a scan of a hard copy form) to the Competitions Coordinator at [postercomp.dante.melbourne@gmail.com](mailto:postercomp.dante.melbourne@gmail.com)
- i. Entries **will not** be accepted without an electronic copy of the entry form.
6. Posters may be submitted in hard copy or electronically
  - a. If submitting hard copy, posters should be packaged carefully (preferably flat) and addressed to the Society's office.
  - i. Posters may be hand delivered to the Society's office as arranged with the Competition Coordinator. **We are a voluntary organisation and do not keep regular office hours.**
  - ii. Posters are **NOT** to be left at the Co.As.It Resource Centre.
- b. If submitting electronically, please ensure the following:
  - i. Scans of posters are high quality (done using a scanner rather than a camera)
  - ii. All files are labeled with the student's name, year level, and school
  - iii. Files are submitted via email (if there are fewer than 10 entries) or via a shared folder on Google Drive.
7. The judges' decision is final and no communication will be entered regarding results.
8. Results will be disseminated to teachers in early Term 4.
9. After results are distributed, teachers will have one week to double check the spelling of students' names. A precise date will be communicated via email when results are sent.
10. The Presentation Ceremony will happen during Term 4, depending on COVID restrictions, etc.
11. Posters and certificates will be available for collection from the Society's office and at the presentation ceremony, depending on COVID restrictions, etc.
  - a. Collection arrangements are subject to change at the discretion of the Coordinator and in accordance with Victorian COVID-Safe guidelines.
12. All questions regarding the Poster Competition should be directed to the Competition Coordinator at [postercomp.dante.melbourne@gmail.com](mailto:postercomp.dante.melbourne@gmail.com)